



Memorandum

To: Members of the Frisco Community Development Corporation Board of Directors

cc: George Purefoy, City Manager
Henry Hill, Deputy City Manager
Ron Patterson, Assistant City Manager

From: John Eaglen, Strategic Services Manager / Assistant to the City Manager

Date: April 15, 2010

Subject: Discussion regarding the development of a maintenance and operations plan for the CDC Building

Action Requested: Board of Directors discussion regarding the development of a maintenance and operations plan for the CDC Building.

Background Information: At the March 18, 2010 Board of Directors Meeting Cynthia Hurley requested that the Board of Directors hold a future discussion on the development of a maintenance and operations plan for the CDC Building. As requested staff has placed this item on the meeting agenda for discussion.

Alternatives: The Board of Directors can provide input towards the discussion as desired.

Financial Considerations: Not applicable at this time.

Supporting Documents: There are no supporting documents relating to this agenda item.

Staff Recommendation: Staff recommends placement of this item on the April 15, 2010 Community Development Board of Directors meeting agenda to discuss the development of a maintenance and operations plan for the CDC Building. Staff will be available at the meeting to address the Board of Directors questions relating to this agenda item.